

Majestic Theatre Volunteer Information Sheet

Thank you for your interest in the Majestic Theatre Volunteer Program. By volunteering at the Majestic, you can make a difference in your community and help to keep movie prices reasonable. From hanging posters, to popping popcorn, to taking tickets and cleaning up, there are volunteer opportunities for everyone. We encourage families, members of organizations and local businesses to volunteer as teams. We also have plenty of opportunities for individual participation.

Although every movie and every group are different, we usually need 4-6 volunteers per night for a movie. Volunteers should arrive one hour before the movie is scheduled to begin and plan to stay until 30 minutes after the last show of the night has ended.

“Night of the Show” Volunteer Duties include the following:

- Greeting patrons
- Making popcorn
- Selling concessions
- Selling tickets
- Taking tickets at the door
- Answering phones
- Restocking concessions and restroom supplies
- Cleaning up after the show

If you are unable to volunteer for the “Night of the Show” the Majestic can also use help in the following areas:

- Advertising and marketing
- Office assistance
- Special events
- Fundraising
- Audio/Visual and technical assistance
- General maintenance of the Majestic
- And more...if you have a special skill you can share with the Majestic, please let us know!

Individuals and groups who wish to volunteer, agree to the following guidelines:

- Volunteers offer their services on their own free will and out of a desire to be of service to the Majestic Theatre.
- Volunteers understand they are providing services without compensation or benefits of any kind.
- Volunteers understand that by volunteering, they are not employees of the Majestic Theatre or Lexington Public Schools.
- Volunteers agree to follow basic health guidelines and use equipment safely according to instructions they receive.
- Volunteers agree only to perform work that they comfortable doing and that they feel they can accomplish safely.
- Volunteers agree to behave in a responsible manner and to treat theatre patrons, management and other volunteers professionally and courteously.
- Volunteers agree to handle the Majestic Theatre’s cash responsibly and honestly.
- Volunteers agree not to admit anyone into a film without paying.
- Volunteers agree not to give concession food and drink away.
- Volunteers agree to refer all problems to theatre management.

Volunteers must assert that they have never been charged with or convicted of any misdemeanor involving moral turpitude or any felony, or disclose in writing to the Majestic Theatre management details of any such charge or conviction. Volunteers consent to, and agree to cooperate fully in any background check that may be conducted by the Majestic Theatre/Lexington Public Schools.